

CORPORATE SUPPORT DAY

What is a Corporate Support Day?

Each month the RSPCA Sydney shelter opens its doors to groups from companies who wish to learn about and help the RSPCA. The day begins with a discussion about the RSPCA before the group takes a tour of the shelter, visits the cattery and does dog walking for the morning. After lunch we then undertake maintenance and upgrade project for the animal shelter. This project assists the RSPCA to provide temporary homes for animals before they are re-homed and to improve the safety of the shelter for animals and volunteers. The job will usually be one of the following:

- Gardening
- Cleaning
- Painting and Decorating
- Construction and Maintenance

Monthly

The Corporate Support Day is run on the 3rd Wednesday of every month from 9:00am—4:00pm. This is a very popular day with bookings often made six months in advance.

A typical day

9:00am	Corporate supporters arrive – tea and coffee available Information and induction Shelter tour Dog walking
12:30pm	Lunch
1:15pm	Project
3:30pm	Return to shelter training room for de-brief
4:00pm	End of day

Location

Our Sydney shelter is located at 201 Rookwood Road Yagoona NSW 2199. There is plenty of parking available.

Cost

To cover the cost of the staff, equipment and facilities utilised in this day, we ask companies to pay \$100 per person. If your workplace already donates through workplace giving, please contact James or Renee to discuss waiving the fee.

Benefits of a corporate support day

At the end of a support day the RSPCA hopes to have provided participants with:

- a team building experience
- a sense of achievement
- an opportunity to support a worthy cause
- new skills and confidence
- greater understanding of the work of the RSPCA

Who will supervise the group?

Trained and experienced RSPCA staff will be with the supporters all day.

Are the animals dangerous?

The animals at the shelter live in enclosures. The dogs that are part of the dog walking program have undergone a behaviour observation period and are considered low-risk animals suitable for adoption.

Booking a corporate support day for your organisation

How many can you take in a group?

In the interest of safety and to maximise participation of all corporate support day volunteers, we limit group numbers to a minimum of 10 and a maximum of 15 people

Your group will need to nominate a group leader to assist in organising the day and be the contact person for communication.

Complete the booking form

In order to secure the date, the group leader will need to complete and return the attached booking form.

Cost

To meet the cost of setting aside staff, equipment and facilities for your group on the corporate support day, a fee of \$100 per person (incl. GST) is payable to RSPCA NSW. This must be paid at the time of your booking. Cancellation fees apply. If your workplace already donates through Workplace Giving, please contact Renee to discuss waiving the fee.

The RSPCA charges this fee for several reasons:

- to secure your booking; corporate support days are very popular and are booked well in advance
- staff wages; support days take considerable time to organise and deliver, and we allocate at least 3 staff members
- costs to deliver; volunteering days involve activities which we would not normally be able to do. These include gardening, painting and building. Fees will go towards the purchase of materials and equipment for these activities.

Getting there

There is plenty of parking available at the Sydney shelter. When your group arrives, please wait in the foyer and we will collect you.

What to bring

Supporters should bring the following:

- sunscreen, hat and water bottle
- lunch and snacks – there are a few cafes or food outlets within walking distance of the shelter. We have a fridge and a microwave for your use
- full length pants and a sleeved shirt (no tank tops)
- clothes they are prepared to get dirty in
- closed toe shoes for protection – no high heels or thongs! – supporters will not be able to enter the shelter with open-toed shoes
- camera – but please check with us before taking photos
- a love for animals

Where to return the completed form and any questions?

Renee Sattin

Business Relations Coordinator

E: rsattin@rspcansw.org.au

Ph: (02) 9782 4486

M: 0448 499 665