

PERSONAL INFORMATION COLLECTION NOTICE

By completing this form you are providing personal information to The Royal Society for the Prevention of Cruelty to Animals; New South Wales ACN 000 001 641 ABN 87 000 001 641 (RSPCA NSW, we, us, or our).

Who do we collect the personal information from?

We generally collect your personal information directly from you. However, in some cases, we may receive your personal information from a third party such as the courts, a third party information provider, another RSPCA Member Society, or a person lodging a cruelty complaint.

For what purposes do we collect personal information?

We collect and hold personal information to:

- fulfil our objectives as a not-for-profit animal welfare organisation, including:
 - maintaining membership records,
 - providing information about our programs, services, volunteer and employment opportunities, membership benefits and courses to members and the public,
 - providing education, advocacy and public representation relevant to members and in accordance with our animal welfare objectives and statutory responsibilities,
 - marketing our organisation, products, services, fundraising appeals and events to members and the public,
 - processing and/or communicating about applications, purchases, registrations, requests for information, donations and other inquiries we receive,
 - to conduct quality control, undertake research and provide the best possible supporter/client service;
- analyse your interaction with our personal services and electronic platforms in order to select and optimise the information, services and advertising we provide to you;
- fulfil our functions and responsibilities under, and facilitate compliance with, the *Prevention of Cruelty to Animals Act 1979* (NSW) and associated regulations, including the maintenance of regulatory records;
- use and/or provide information to third parties as authorised or required by law; and
- any other purpose identified at the time the personal information is collected.

What if we didn't collect this personal information?

Without your personal information we may not be able to process your application, request or purchase, perform our statutory functions, or provide you with some or all of the services of RSPCA NSW as a not-for-profit animal welfare organisation.

If you do not provide us with accurate personal information we may not be able to carry out your request or achieve the purpose(s) for which the information has been collected.

Who are the types of bodies and persons to whom we usually disclose your personal information?

Your personal information may be provided to:

- third parties who assist us in supplying our goods, services and programs or who perform functions on our behalf, including:
 - our employees, contractors and/or service providers for the purposes of operating our supporter and customer services, and to otherwise provide information, products and services to you such as web hosting providers, IT systems administrators, mailing houses, payment processors, data entry service providers, electronic network administrators,
 - RSPCA-appointed marketers such as street and telephone marketers,
 - our professional advisors, suppliers and other third parties with whom we have commercial relationships, where this is necessary to providing a service or product;
- NSW Police and/or other authorised bodies and persons under the *Prevention of Cruelty to Animals Act 1979* (NSW);
- the courts;
- Australian regulators and government entities (such as municipal councils, the Australian Taxation Office or Australian Skills Quality Authority);
- microchip animal registries;
- RSPCA Australia and other State/Territory RSPCA Member Societies;
- other third parties where required by law; and/or
- anyone else to whom you authorise us to disclose your personal information.

RSPCA NSW undertakes not to sell, rent or trade your personal information to any individual or entity.

For information about how RSPCA Australia and other State/Territory RSPCA Member Societies handle personal information, please refer to the privacy policies listed at the end of this notice.

Disclosure overseas

We use the services of certain third party service providers which may have offices or other operations outside of Australia. As a result, your personal information may be disclosed to overseas recipients. All service providers that have access to personal information held by us are required to keep the information confidential and not to make use of it for any purpose other than to provide services in accordance with their engagement.

You can access and correct your personal information

Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. Our privacy policy is publicly accessible at rspcansw.org.au/privacypolicy.

You may also contact our Privacy Officer at:

Phone: (02) 9770 7555

Email: privacy@rspcansw.org.au

Further information

The privacy policies of RSPCA Australia and other State/Territory RSPCA Member Societies are available at the links below:

- [RSPCA Australia](#)
- Member Societies:
 - [Queensland](#)
 - [South Australia](#)
 - [Tasmania](#)
 - [Victoria](#)
 - [Western Australia](#)
 - [Australian Capital Territory](#)
 - [Darwin Regional Branch](#)

[END NOTICE]

Short-Form Notice

For inclusion on RSPCA NSW web forms and print material:

Personal Information Collection Notice

By completing this form, you are providing personal information to RSPCA NSW (we, us, or our). Further details about how we manage personal information is contained in our Personal Information Collection Notice at [rspcansw.org/collection-notice](https://www.rspcansw.org.au/collection-notice) and Privacy Policy at [rspcansw.org.au/privacy-policy](https://www.rspcansw.org.au/privacy-policy).

I have read the Personal Information Collection Notice before providing my personal information and I agree to its terms.

Endorsement

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Date Created	24.11.2020
Date Implemented	15.02.2021
Policy Contact Officer	Privacy Officer - privacy@rspcansw.org.au

Related Documentation and Legislation	<ul style="list-style-type: none"> • <i>Privacy Act 1988</i> (Cth) and Australian Privacy Principles • RSPCA NSW Privacy Policy
Last Reviewed	31.05.2021
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Next Review	